

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 9<sup>th</sup> JANUARY 2022 AT 5.00PM AT HARGRAVE VILLAGE HALL

In Attendance – Cllr J Windsor - Chairman  
Cllr S Martin  
Cllr M Pilkington  
Cllr M Roscoe  
Cllr S Hyden

Cllr L Sackett  
Cllr S Ratledge  
Cllr O de Braekeleer  
Members of the Public: 1

**ABSENT:** Cllr Bird

**DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS & DISPENSATION REQUESTS** – No declarations of interests were received.

### **PUBLIC SESSION -**

A resident reported on behalf of the Huxley Primary School that the staff and pupils were looking forward to the rest of the year, they are still receiving enquires for places for starting in September 2022. It was reported that Covid was impacting on school life which meant for the foreseeable future there are no trips allowed to take place and the headmistress is currently self-isolating due to Covid. It was also reported that the afterschool clubs are running successfully, and they hope to roll out community wide activities in the future. A question was raised as to if there were any parking issues, and it was reported that due to the afterschool clubs parking was staggered so therefore not found to be an issue.

### **MINUTES**

**RESOLVED 21/032** that the Chair signs, as a true and correct record, the minutes of the Meeting held on 7<sup>th</sup> November 2021 proposed by Cllr Ratledge and seconded by Cllr Sackett

### **BUSINESS AND CORRESPONDENCE**

Huxley Primary School – updated under Public Participation.

Footpaths – No further update received

**ACTION:** write officially to Adele Mayer at CWaC for an update on the footpath issues which were reported in September 2019 and are still not resolved.

Village Gates – It was confirmed that CWaC have now placed the order for the Village Gates and as soon as a date was received regarding their installation the Parish Council would be notified.

**ACTION:** Ask for a site meeting when the village gates are installed to discuss relocating the 40mph sign. Raise with Stuart Bateman concern that the 40mph sign may need relocating as there is insufficient distance from the 20mph sign.

Neighbourhood Plan – Following receiving guidance from CWaC in relation to amending the Neighbourhood Plan to add a design statement it was agreed that Cllr Sackett would arrange a meeting with Carolyn Nichols and Cllr Windsor to discuss further and bring recommendations back to a future Parish Council Meeting.

Broadband Update – Cllr Windsor reported that she had followed up with the company in Saighton, unfortunately she has not received a response back from them and therefore assumed that they were not looking to take on

further clients. Cllr Windsor confirmed she has now taken out a contract with EE for a 4G system which seems to have improved the signal at her property and would encourage other residents to seek alternative solutions to poor wifi.

It was agreed that the Parish Council felt it was not feasible to look at undertaking a similar scheme to Duddon to seek funding to install 'fibre to the homes' as there is not enough interest within the parish.

Review of Condition and Safety of Assets – Outstanding actions required for assets:-

Huxley Noticeboard – it was reported that this had fallen down during high winds and has since been moved to a safer place and should be removed from the asset register and the churchyard.

**ACTION:** Quote for a new noticeboard for putting in the same place as the previous one.

Parish Council Meeting Times

Following discussion by all Parish Councillors it was agreed that the Parish Council meetings be kept to the original time of 5.00pm.

Queens Platinum Jubilee

Cllr Windsor reported that she had received a number of emails regarding grants available for the Queens Platinum Jubilee. She had spoken with Happy Days to see if they are looking to arrange an event. A resident confirmed that a community group has been set up to look at organising an event and this was being led by the vicar of St Peter's Church. We await further information.

Highways – A report on the current highways issues was circulated and actions since the last meeting were noted. If any members of the public report any highways issues and share the report number with the clerk of the parish council they can be added to the spreadsheet and monitored.

**ACTION:** It was reported that a resident has raised a complaint about the state of the footpath in Hargrave – it was asked if this could be reported.

*Cllr Pilkington entered the meeting.*

**ACTION:** Report the Old Post Office, Chapel Lane – empty, poor up-keep, hedging is encroaching onto the footpath.

Report Redcote, Old Hall Lane – Environmental issue – food waste containers all over the property and garden – vermin issue.

**PLANNING**

The Planning Register dated 27-12-2021 was accepted and changes to the planning register from last meeting were noted.

The following planning applications had been concluded since the last meeting:-

20/04105/DIS – Barn at Ford Farm, Guy Lane – Discharge of conditions - approved

21/02526/FUL – Brook Cottage, Old Hall Lane, - Construction of a menage for private use only – approved

21/03728/FUL – Lake House, Whitchurch Road, - Construction of balcony and staircase to side elevation – approved

21/03855/FUL – High Croft, Mill Lane – Two Storey Rear Extension - approved

The following planning applications that has been received since the last meeting:-

21/04298/LDC – Stone Lodge, Guy Lane – Single Storey Rear Extension – the Parish Council were not consulted upon this.

21/04570/FUL – Wayside Cottage, Church Lane, Two Storey Rear Extension, front porch extension, increase in overall roof height and new detached garage – the Parish Council had no objection to this.

**ACTION:** Find out which Enforcement Officer is now dealing with the Land adjacent to St Peters Church.

## FINANCIAL ITEMS

### Accounts for payment

**RESOLVED 21/033** Year to date cashbook dated 27/12/2021 was approved as a true and correct record.

Bank Reconciliation against Cashbook YTD – **RESOLVED 21/034** – that the Chair signs the Bank Reconciliation and Bank Statements against the Cashbook YTD

Income – it was reported that since the last meeting the following had been received:-  
£0.12, £0.13 & £0.13 from Bank Interest

### Payments made/received since last meeting:-

Clerk Pay	Tax Point 9	£234.17
Clerk Pay	Tax Point 10	£234.17
Clerk's Expenses		£109.57
Autela Payroll	Payroll Services for Q3	£50.40

**RESOLVED 21/035** to accept the income and payments since the last meeting for approval.

### Budget for 2022-23

It was **RESOLVED 21/036** that the budget for 2022-23 would be set at £5,939 as set-out below, approved Cllr O de Braekeleer, seconded Cllr Steve Hyden:-

Budget Element	2022-23 Budget
<b>EXPENDITURE</b>	
<b>People &amp; Expenses</b>	
Clerk	3,096
HMRC tax	0
Expenses	200
Training	400
<b>Professional service</b>	
Insurance	350
Internal Audit	50
Autela payroll	240
<b>General Services</b>	
Admin/Website	200
Room Hire	100
<b>Admin</b>	
CHALC Membership	150
SLCC Membership	50
Data Protection fee	35
Elections	0
<b>Projects</b>	
NDP	200
Defibrillator	60
British Legion Wreath	25
Defibrillator	0
Speed limit reduction	0
Operation Shield	0
Ad Hoc Beneficial items (\$137)	500
<b>Inflation %</b>	283
<b>Contingency % of above</b>	0
<b>TOTAL CASH OUT</b>	<b>5,939</b>

Precept Request – it was approved by Cllr O de Braekeleer, seconded by Cllr Roscoe that the Parish Council **RESOLVED 21/037** to request the same precept as in 2021/22 £5,869 which is calculated by CWaC to be a small increase in the Band D precept charge of £0.12 to £22.62.

SLCC Membership – it was **RESOLVED 21/038** to approve the payment of the SLCC membership for the Clerk which is split between 4 Parish Councils. Total SLCC membership currently cost £186.00.

Churchyard Grant Application it was **RESOLVED 21/039** to submit a Churchyard Grant Application on behalf of St Peter’s Church, Hargrave. It was asked that the Church inform us how much they actually receive.

**ITEMS REQUESTS FOR NEXT AGENDA** – please email any agenda items two weeks prior to the next meeting.

**NEXT MEETING**

**Sunday 6<sup>th</sup> March 2022 at 5pm at Huxley Village Hall.**

The meeting closed at 17:56

Signed:.....

Dated:.....